

SORF Expenditure Request

All ORIGINAL receipts and supporting documentation must be submitted with this form.

FAILURE to submit expenditure requests WITHIN 60 DAYS of the funded activity risks FORFEIT of SORF ALLOCATION.

Treasurer will have 10 business days to attend to problematic issues. Unresolved issues will result in loss of SORF funding!

Payee Name: Pupil, Jordan	Payee Email: jpupil2 @illinois.edu	Funding Period (circle one)
Payee Address: 400 E. Chalmers, Apt 22	Other Email:	FALL 1 2 3 4 5
Champaign, IL 61820	Payee Phone: 217 555-8888	SPRING 1 2 3 4 5

Payee UIN/Banner Vendor #/FOAPAL #/RSO Account #: 999888777

Date(s) of Travel/Event/Activity: 11/20/2008
 Location of Travel/Event/Activity: Main Auditorium

Purpose of Travel/Event/Activity: diversity education, film viewing

Category	Expense(s)	SORF Allocation
Automobile Travel (personal, rental, chartered)	Round trip mileage: _____ x \$.505 = \$ _____	
Ticketed Travel (train, plane, bus)	Ticket price: \$ _____	
Fees (conference, registration, competition)	# travelers: _____ x \$ _____ fee/person = \$ _____	
Lodging (hotel, hostel, host family, dorm)	# rooms: _____ x \$ _____ cost/rm/nt x # nights: _____ = \$ _____	
International Travel Insurance (SIAA Admin Fee & CISI)	Charges: \$ _____	
Permanent Equipment	Cost: \$ _____	
Rental (facility, equipment, service)	Cost: \$ _____	
Film	Cost: \$ 327.45	245.59
Publications/Communications (DI ad, flyers, posters, etc.)	Cost: \$ _____	
Contractual Services (speaker, performer, judge, referee, etc.)	Fee: \$ _____	

Organization: Students for Diversity
 Treasurer Email: bbursar333 @illinois.edu
 Treasurer Name: Bailey Bursar
 Treasurer Phone: 217 555-9999
 Treasurer Address: 999 W. Green St., Urbana, IL 61801
 Treasurer Signature: *Bailey Bursar*

THIS SECTION FOR OFFICE USE ONLY

film 7590 x 327.45 = 245.59



SORF Voucher Amount: \$ 245.59
 SORF Authorized Approval: *ADK*
 Date: 12/10/08



AFD/Typecast Films
3131 Western Ave #514
Seattle, WA 98121
USA
EIN 91-1886880

Sales Receipt

Date	Sale No.
10/28/2008	14857

Sold To
Jordan Pupil 400 East Chalmers, #22 Champaign, IL 61820

Ship To
Jordan Pupil 400 East Chalmers, #22 Champaign, IL 61820

Check No.	Payment Method	Due Date	Ship Via
	VISA/Master ...	10/28/2008	FDX Ground

Description	Qty	Rate	Amount
Forces of Change: Artists of the Arab World - DVD purchase, Educational Use	1	125.00	125.00
Driving an Arab Street - DVD purchase, Educational Use	1	195.00	195.00
Shipping & Handling (first item)	1	5.95	5.95
Shipping & Handling (each additional item)	1	1.50	1.50

We appreciate your business!	Subtotal	\$327.45
	Sales Tax (0.0%)	\$0.00
	Total	\$327.45

AFD/Typecast Films
3131 Western Ave #514
Seattle, WA 98121
USA
EIN 91-1886880

10/28/08

SALE

Total: \$327.45

Visa xxxxxxxxxxxx:9999
Exp. Date: xx / xx
Name: Jordan Pupil

Auth. Code:	005421	QuickBooks Trans. No:	14857
Trans. ID:	MA0050320634	Merchant No.:	5247710000173377

Thank you for your business

CUSTOMER COPY

