

SORF Expenditure Request

All ORIGINAL receipts and supporting documentation must be submitted with this form.

FAILURE to submit expenditure requests WITHIN 60 DAYS of the funded activity risks FORFEIT of SORF ALLOCATION.

Treasurer will have 10 business days to attend to problematic issues. Unresolved issues will result in loss of SORF funding!

Payee Name: Shannon Scholar	Payee Email: sscholar9@illinois.edu	Funding Period (circle one)
Payee Address: 321 Main St.	Other Email:	FALL 1 2 3 4 5
Old City, IL 61150	Payee Phone: 217 555-7744	SPRING 1 2 3 4 5
Payee UIN/Banner Vendor #/FOAPAL #/RSO Account #: 666222888		

Date(s) of Travel/Event/Activity: 3/21 to 28/2009 Location of Travel/Event/Activity: Veracruz, Panama

Purpose of Travel/Event/Activity: worked w/tribe to teach them to run a strategic business

Category	Expense(s)	SORF Allocation
Automobile Travel (personal, rental, chartered)	Round trip mileage: _____ x \$.505 = \$_____	
Ticketed Travel (train, plane, bus)	Ticket price: \$_____ 635.29	300.00
Fees (conference, registration, competition)	portion of in-country cost of \$850	150.00
Lodging (hotel, hostel, host family, dorm)	portion of in-country cost of \$850	112.50
International Travel Insurance (SIAA Admin Fee & CISI)	Charges: \$_____ 45.50	30.00
Permanent Equipment	Cost: \$_____	
Rental (facility, equipment, service)	Cost: \$_____	
Film Immunizations	Cost: \$_____ 78.00	39.00
Publications/Communications (DI ad, flyers, posters, etc.)	Cost: \$_____	
Contractual Services (speaker, performer, judge, referee, etc.)	Fee: \$_____	

Organization: Volunteer Student Organization

Treasurer Name: Chris Treasurer

Treasurer Address: 400 W. Green Street, Urbana, IL 61801

Treasurer Email: ctreasurer555@illinois.edu

Treasurer Phone: 217 555-9999

Treasurer Signature: *Cathy Treasurer*



THIS SECTION FOR OFFICE USE ONLY

SORF Voucher Amount: \$ 631.50

SORF Authorized Approval: *AKK*

Date: 6/10/09



Global Business Brigades
www.globalbrigades.org

April 29, 2009

University of Illinois-Urbana Champaign

RE: OFFICIAL CONFIRMATION OF UIUC GBB EXPENSES

To Whom It May Concern,

This letter officially confirms that a group of University of Illinois-Urbana Champaign Global Business Brigade students served in a volunteer brigade with Global Business Brigades from March 21-28, 2009. The 10 students and 1 faculty member listed below traveled to the Kuna community in Veracruz, 45 minutes from Panama City. UIUC Global Business Brigades provided business technical assistance and business training to Kuna men and women micro-entrepreneurs.

Global Business Brigades (GBB) is a socially conscious network of volunteers that bring business skills and a passion for change to developing communities around the world. The secular organization empowers college students with the material, know-how, and support to assess and deliver sustainable micro-enterprise solutions to impoverished villages.

GBB is currently focused in Central America, in some of the poorest communities in the western hemisphere. To ensure the sustainability of our actions we exclusively engage on projects together with our local and international partner organizations.



Global Business Brigades
www.globalbrigades.org

The costs of the brigade per participating member:

1) In-Country Costs (food, accommodations, travel): \$850

2) Airfare: \$635.29

Total per person: \$1485.29

Participants: Ten (10) Students, One (1) Faculty Member

(List of participating students)



Please do not hesitate to contact me if you have questions regarding this matter.

Sincerely,

Catherine Markman
Director of Global Business Brigades
Catherine@Globalbrigades.org



globalbrigades.org

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2008/2009 PANAMA BRIGADES brigader Home Page Of Shannon Scholar

I will soon be joining a group of dedicated students on a "Business Brigade" to help low-income villagers in Panama create economic opportunities using the natural talents, assets and inspiration of the community. Although Panama is one of South America's fastest growing economies, poverty rates have been slow to fall because of unequal access to market opportunities. Those cut off from the market economy- unskilled laborers, the subsistence farmers and the informal sector- have not benefited from economic growth for lack of secure market connections. Panamanian villagers have created very small businesses, or micro-enterprises, in hopes of escaping the current cycle of poverty in Panama. Unfortunately, without seed capital and technical assistance, many of these micro-enterprises barely produce enough money to make a difference or feed one's family. This is where me and my fellow students come in.

On my upcoming "brigade," I will be working hand-and-hand with business professionals and the community leaders to help these small business owners develop and expand their businesses. Like the famous proverb says: "Give a man a fish and you feed him for a day. Teach a man to fish and you feed him for a lifetime." By participating in Global Business Brigades, I'll be bringing the skills, assistance

and commitment to teach Panamanian micro-business owners "how to fish" and thus creating opportunity for sustainable economic development.

To make this trip a success, I need your help in one of three ways:

- 1) As a sponsor champion (any amount) to help me pay for my trip and to perpetuate sustainable economic solutions in our villages (please donate below):
- 2) Join me on the brigade, especially if you are a business professional
- 3) And/or send me warm thoughts and prayers as I embark on my brigade

Thank you for your support!

Goal -- \$5,000.00!

Shannon has raised \$1,485.29.

Donate On Behalf of Shannon

Choose or enter the amount you wish to donate, and press "Continue".

Donor Type: Individual Organization

Donation Amount:

- \$10.00
- \$40.00
- \$100.00
- \$250.00

\$ Please choose or enter a donation amount.

Payment Method:

Donor Country:

NNNN-NNNN-NNNN-NNYN
236510450002740001

Citi[™] mtvU[™]
Platinum Select[™] Visa Card



Account Activity
Feb 06-Mar 06, 2009

Payment Due Date: **03/26/2009** Payment must be received by 5:00 PM local time on the payment due date.

Minimum Amount Due: [REDACTED]

Total New Balance: [REDACTED]

Quick Reference
Total Credit Line \$3,500
Available Credit Line \$2,531
Cash Advance Limit \$600
Available Cash Limit \$600

Important Account Information
Our records show home phone [REDACTED] and business phone 000-000-0000. Please update coupon if incorrect.



www.citiCards.com
Account Member
Shannon Scholar
Account Number
XXXX XXXX XXXX 8888



How to Reach Us
1-800-950-5114

Customer Service
BOX 6000
THE LAKES, NV
89163-6000

P# 937

Thank You

Total Thank You[®] Member
Point Balance-As Of 03/01/09: **14,580**

Log on to www.thankyou.com/statement today to check your latest point balance, redeem for great rewards, and earn more points.

At a Glance

Previous Balance	Amount Over Credit Line	Past Due	Finance Charges	Total New Balance
\$1,083.48	\$0.00	\$0.00	\$6.00	\$998.08

Payments, Credits and Adjustments

Date	Post	Description	Amount
02/16	02/16	PAYMENT THANK YOU	[REDACTED]
02/16	02/16	PAYMENT THANK YOU	[REDACTED]

Standard Purchases

Date	Post	Description	Amount
02/19	02/19	WALKER HEALTH CENTER URBANA IL	[REDACTED]
02/19	02/19	WALKER HEALTH CENTER URBANA IL	[REDACTED]
02/27	02/27	MCKINLEY HEALTH CENTER URBANA IL	[REDACTED]
02/27	02/27	MCKINLEY HEALTH CENTER URBANA IL	[REDACTED]
02/27	02/27	GLOBAL BALANCE NV 23-45-10-10-00	78.00

Categorized Purchase Activity

Category	Amount
Air Travel	0.00
Auto Rental	0.00
Entertainment	0.00
Health Care	203.00
Hotels	0.00
Miscellaneous	0.00
Organizations	685.29
Other Travel	0.00
Restaurants	0.00
Services	0.00
Vehicle Services	0.00
Merchandise	79.77



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